



UNITED STATES MARINE CORPS

MARINE CORPS LOGISTICS BASE

ALBANY, GEORGIA 31704

IN REPLY REFER TO:  
BO 4420.5  
P821:LZ:dms  
16 Nov 1982

BASE ORDER 4420.5

From: Commanding General  
To: Distribution List

Subj: Nonconsumable Item Program (NIP)

Ref: (a) MCO P4410.22B  
(b) DOD 4140.17-M  
(c) DOD 4140.32-M  
(d) DOD 4100.39-M  
(e) Defense Acquisition Regulations (DAR)  
(f) MCO 4443.8D  
(g) DOD 4000.25-7M  
(h) DOD 4140.22-M  
(i) BO 5230.4  
(j) CMC ltr LMP-2/11/rbl 4440/18 of 21 March 1978 (NOTAL)  
(k) BO 4422.1  
(l) MCO 4855.2A

Encl: (1) Preparation Instructions for Requirements Data Exchange Card (RDEC)  
(2) Instructions For Checklist (Form JLC 18)  
(3) NIMSC Definitions  
(4) Preparation Instructions for NIMSR (Form JLC 17)  
(5) Explanation of Terms  
(6) Explanation of Acronyms

1. Purpose. To provide procedures for wholesale inventory management of nonconsumable items at the Marine Corps Logistics Base, Albany, Georgia, and delegate responsibilities to be performed as directed and in accordance with references (a) through (k).

2. Background. The subject program was designed to implement two separate but related phases in order to accomplish the required results.

a. Implementation of Phase I resulted in a lead service, hereafter referred to as a Primary Inventory Control Activity (PICA), assignment to each national stock numbered (NSN) nonconsumable item in the Total Item Record (TIR) file of the Federal records at the Defense Logistics Service Center (DLSC), with the exception of those items identified in paragraph 2c below. The Joint Policy Coordinating Group for Defense Integrated Materiel Management has chartered a separate task group to address and establish a single manager for each interchangeable and substitutable (I&S) group. Functional responsibilities for multiservice used nonconsumables assigned to the PICA under Phase I were limited to single submitter cataloger, procurement, and

disposal authority and depot level maintenance authority, where appropriate. For single user nonconsumables, the PICA assignment was made to the single user and item management responsibility covers the total logistics spectrum.

b. Implementation of Phase II adds additional responsibilities to the PICA which will result in a single wholesale manager for each affected depot reparable component and a single wholesale stock for all users. The procedures and degree of these responsibilities are included elsewhere in this publication. It should be stressed that while the wholesale manager is identified as a PICA, the responsibilities assigned include functions that may not reside in the wholesale manager organization. When such is the case, the PICA is responsible for ensuring these functions are accomplished by the cognizant organization. Failure to assign these additional responsibilities to the PICA during Phase II implementation requires individual documented justification. The one exception is consistently managed end items (principal and secondary) wherein the Office of the Assistant Secretary of Defense, while encouraging maintenance assignment to the PICA, has made this assignment optional.

c. Multiused nonconsumable items identified as I&S, conventional ammunition items in Federal Supply Group (FSG) 13, nuclear items in FSG 11, and cryptological items in Federal Supply Class 5810 and 5811 are excluded from this publication and will be addressed in other directives.

### 3. Action

#### a. Provisioning Division

(1) When the Inventory Control Point (ICP), Marine Corps Logistics Base (MCLB), Albany, Georgia (GA) is the designated PICA

(a) Determine Marine Corps Provisioning, initial issue, and PWR requirements for nonconsumable items. Determine system stock based on total density of end items to be supported by the Marine Corps wholesale system.

(b) Receive Secondary Inventory Control Activity Provisioning Nonconsumable Item initial issue requirements via procedures established at the Guidance Conference or as soon as possible after Contract Award. Transmit these requirements via Provisioned Items Exhibit (PIE) to Contracts Division when Albany is procuring authority, or Supply Operations Division when Albany is not the procuring authority, for procurement.

(c) Assist, if requested, in negotiations with the SICA regarding the degree of support desired by the SICA and/or Depot Maintenance Interservice Support Agreement (DMISA) when depot repair is obtained/provided by the SICA.

(d) Coordinate with Headquarters Marine Corps (HQMC)/Comptroller Division in budgeting Procurement, Marine Corps (PMC) and Marine Corps Stock Funds (MCSF) required for funding PICA provisioning, initial issue and system stock nonconsumable item requirements.

(e) Coordinate with Technical Operations Division in the acquisition of engineering drawings and technical support/services required.

(2) When the ICP, MCLB, Albany, GA, is the designated SICA

(a) Coordinate with HQMC/PICA in the acquisition of engineering drawings for new nonconsumable items entering the Department of Defense (DOD) system, if the Marine Corps has requirements and desires to adopt an item.

(b) Provide Technical Operations Division with NSN requirements for items entering the DOD through the provisioning process and forward applicable engineering drawings, repair specifications, and acquisition matter to Technical Operations Division for repository file maintenance upon completion of the Provisioning process.

(c) Submit a Supply Support Request Report (SSRR) to Technical Operations Division (P840) for preparation of a Nonconsumable Item Material Support Request (NIMSR) requesting that the Marine Corps be recorded as a user in the appropriate PICA files.

(d) Assist Supply Operations Division, if requested, in negotiations with the PICA regarding the degree of support desired by the SICA and/or DMISA, when depot repair is obtained/provided by the SICA.

(e) Coordinate with HQMC and Comptroller Division in budgeting PMC and MCSF funds required for funding SICA provisioning and initial issue requirements.

(f) Determine provisioning, initial issue, and PWR requirements for nonconsumable items and generate requirements and other pertinent data within SS10.

(g) Upon NSN assignment, provide provisioning requirements to SS03 for generation of a funded Military Standard Requisition and Issue Procedures (MILSTRIP) requisition, if the PICA determines a requisition is the required method for passing requirements. Reference (b) provides instructions relative to MILSTRIP requisition preparation.

(h) Prepare and submit to Contracts Division a funded PIE if Contracts Division has procuring authority. If the PIE is to be procured through another service for which Contracts Division does not have procuring authority, the funded PIE will be submitted to Supply Operations Division. Long Lead (LL) PIEs will be submitted within 90 days of LL Item Conference or acceptance of LL Provisioning Technical Documentation (PTD), which ever is applicable. Regular PIEs will be submitted within 90 days after the Provisioning Conference ends.

(i) If standardization of Source Maintenance Recoverability Code (SMRC) with PICA is not possible, prepare/submit document differences to PICA and inform Technical Operations Division. Additionally, if standardization is not possible, assist Technical Operations Division in the acquisition of repair specifications and acquisition matters.



BO 4420.5  
16 Nov 1982

(j) Provide Supply Operations and Technical Operations Divisions with Depot Maintenance Interservice (DMI) decisions reached on new equipment upon receipt from the Maintenance Interservice Management Office (MISMO).

b. Supply Operations Division

(1) When the ICP, MCLB, Albany, GA is the designated PICA

(a) Logistics Support Branch (P829) is the point of contact and central monitor for administering the NIP within this Command. Responsibilities assigned, but not limited to, are:

1 Receiving data and ensuring local processing of data in a timely manner.

2 Establishing detailed procedures/methods for program implementation.

3 Participating in periodic technical reviews.

4 Scheduling and building Technical Review Packages (TRP).

5 Signing Certificates of Useability (COU).

(b) Coordinate with Technical Operations Division in the acquisition of engineering drawings and repair specifications on nonconsumable systems/equipments.

(c) Coordinate with HQMC and Comptroller Division in budgeting PMC and MCSF funds required for funding nonconsumable item wholesale stock level requirements.

(d) Interrogate SS08 Item Identification File to obtain the identity of SICAs for nonconsumable items.

(e) Coordinate with Technical Operations and Contracts Divisions in the preparation of a TRP for all nonconsumable items assigned Materiel Support Code (MSC) 4 and 9 and submission to the SICA.

(f) Receive NIMSRs from other services requesting to be recorded as a user, negotiate degree of support and DMISA, when applicable, and forward a copy of completed NIMSR to Technical Operations Division for loading Major Organizational Entity (MOE) rule/NIMSC reflected in blocks 10 and 20 of the NIMSR.

(g) Receive documented differences from the SICA, if differences exist, and coordinate with the appropriate Division in resolving differences.

(h) Receive SICA requirement data exchange cards (RDEC), determine nonconsumable item wholesale stock level requirements, and generate



requirements within SS03. See enclosure (1) for RDEC format and preparation instructions.

(i) Submit nonconsumable item wholesale/retail level stock requirements to Contracts Division for contract negotiations/awards.

(j) Provide the SICA with unserviceable system/equipment carcass disposition instructions.

(k) Provide excess materiel disposition instructions to the SICA, if requested, and determine/dispose of PICA excess nonconsumable items in accordance with reference (a).

(l) Process nonconsumable items affected by a logistics reassignment (LR) in accordance with reference (k).

(m) Process nonconsumable items migrating to inactive status in accordance with references (a) and (c).

(2) When the ICP, MCLB, Albany, GA is the designated SICA

(a) The designated point of contact/central monitor for the NIP and the assigned responsibilities are the same as cited in paragraph 3b(1)(a).

(b) Receive the TRP consisting of a COU Form (JLC 16), PICA procurement/repair specifications and checklist (JLC 18) from the designated PICA for review and concurrence or nonconcurrence. See enclosure (2) for checklist instructions. The military services have agreed to accept a minimum procurement/repair specification consisting of:

1 Part Number (PN)/Federal Supply Code for Manufacturer (FSCM).

2 Engineering drawings (top drawings only).

3 Procurement method code/procurement method suffix code.

4 Quality/inspection requirements.

5 Preservation, packaging and packing requirements.

6 Recent procurement history, if known.

7 Repair specifications (if obtained from a joint regulation, cite the applicable regulation and chapter).

(c) Screen the TRP for completeness, end item application, Marine Corps item exit date, and requirements.

- (d) Establish a method of TRP control.
- (e) Prepare/attach a Nonconsumable Item Checklist (NIC) (Form-MC-Alb-4220/1) to the TRP and hand carry to Technical Operations Division within two working days for technical review. Upon completion of technical action, and within 25 working days, the Technical Operations Division will hand carry to Supply Operations Division (P829) NIP coordinator for concurrence/ nonconcurrence action.
- (f) Receive the TRP from the Technical Operations Division and furnish the PICA with concurrence to the TRP package within 60 days following the date of the PICA transmittal letter or documented differences, if nonconcurrence, within the same time frame.
- (g) Resolve any TRP differences with the PICA through negotiations.
- (h) Coordinate with HQMC and Comptroller Division in budgeting PMC and MCSF funds required for funding nonconsumable item retail stock level requirements.
- (i) Determine the nonconsumable item retail stock level required and generate requirements and other pertinent data with SS03.
- (j) Prepare/submit RDEC and Asset Reporting Form (JLC 15) to the designated PICA. See enclosure (1) for RDEC formats and preparation instructions. Initial submission must cover both NIMSC 5 and 6 items after which only NIMSC 5s need to be submitted.
- (k) Coordinate with Technical Operations Division in the preparation/submission of a NIMSR to the designated PICA when the Marine Corps desires to be recorded as a user of the system/equipment (nonprovisioning items). Maintain a copy of the NIMSR for reference requirements.
- (l) Negotiate with the PICA concerning the degree of support desired and/or DMISA when depot repair is obtained/provided by the SICA.
- (m) Coordinate with Technical Operations Division in standardizing the Marine Corps files with the PICA in assigning SMRCs, NIMSCs, and in the acquisition of any technical support/services required by Supply Operations Division regarding nonprovisioning items. The following guideline will be given NIMSC assignment:
  - 1 The MISO maintenance assignment is critical to the proper assignment of NIMSCs. Provisioning Division will be notified of MISO decision via DMI letter. Provisioning will forward the DMI letter to Supply Operations and Technical Operations Divisions upon receipt. If the DMI letter

has not been received when the NIMSC must be assigned, the appropriate NIMSC is either "U" or "9".

2 In the event maintenance is to be performed by commercial contract, temporarily or permanently, the appropriate NIMSC is "P". This is an exception, and a DMI letter is not required prior to NIMSC assignment. Appropriate documentation will be provided Provisioning Division and Technical Operations Division on a case-by-case basis.

3 All new secondary depot reparable are to be initially assigned NIMSC "5".

(n) Prepare/submit a funded MILSTRIP requisition to the PICA if the PICA desires this method for passing nonconsumable item retail stock level requirements.

(o) Prepare/submit a funded MIPR in accordance with reference (e) to the PICA, if the PICA desires this method for passing nonconsumable item retail stock level requirements (Phase I items and Phase II unprogrammed requirements/nonrecurring demands).

(p) Forward the system/equipment engineering drawings, repair specifications and acquisition data to Technical Operations Division for repository file maintenance.

(q) Determine, report, and dispose of excess nonconsumable items in accordance with reference (a).

(r) Process nonconsumable items effected by an LR in accordance with reference (k).

(s) Process nonconsumable items migrating to an inactive status in accordance with references (a) and (c).

c. Technical Operations Division

(1) Perform all cataloging functions for the Marine Corps.

(a) When the Marine Corps is the PICA, input all cataloging requirements for the Marine Corps and Segment "B" data for any SICA the Marine Corps is supporting.

(b) When the Marine Corps is the SICA, input Marine Corps Segment "H" Cataloging Management Data (CMD).

(c) The above includes, but is not limited to:

1 Interrogating DLSC files.

2 Obtaining NSN on new provisioning "P" coded items and nonsystem buys.



3 Loading NSN, including CMD, to all applicable files.

4 Updating all applicable files.

(d) Cataloging actions will be performed in accordance with reference (d).

(2) Receive/maintain system/equipment engineering drawings, repair specifications and acquisition data in the Technical Operations repository.

(3) Provide engineering and technical support to Provisioning and Supply Operations Divisions within 30 days from receipt of request.

(4) Process NIMSRs in the following manner:

(a) Prepare NIMSR (JLC-17) in accordance with enclosures (3) and (4).

(b) For provisioning items, obtain the requirement from Provisioning SSRR.

(5) Coordinate with Supply Operations Division in resolving PICA/SICA differences, e.g., SMRCs and conflicts between NIMSC/management level code (MLC) as required by reference (a).

(6) Process the NIC, in accordance with enclosure (5), within 25 working days from receipt.

(7) Submit a NIMSC change request to the designated PICA at the request of Provisioning and Supply Operations Divisions.

(8) Identify NSNs that are candidates for Defense Inactive Item Program and process any required action upon implementation of reference (c).

(9) Provide nonconsumable system/equipment engineering drawings and repair specifications (when available) to Supply Operations Division for inclusion in the TRP being forwarded to the PICA assuming management responsibility as a result of an LR and in accordance with reference (a).

(10) Maintain and provide upon request, packaging, handling, storing, transporting, and reusable container specifications relative to nonconsumable systems/equipments.

(11) Coordinate with Contracts/Supply Operations/Provisioning Divisions on Quality Deficiency Reports (QDR) action involving contracts awarded by Contracts Division, MCLB, Albany, as a result of nonconsumable item requirements.

d. Contracts Division

(1) Process to completion any nonconsumable item requirement contract, unless otherwise directed, and effect modifications as a result of decisions of Provisioning or Supply Operations Divisions and contractor negotiated decisions.

(2) Procure all nonconsumable item requirements and secure timely delivery thereof in accordance with assigned priorities and in support of Supply Operations Division system/equipment pipeline.

(3) Negotiate degree of support (DMISA), when depot repair is obtained/provided by the SICA, with contractors regarding nonconsumable requirements, if, and as, required by Provisioning Division or Supply Operations Division.

(4) Provide Provisioning and Supply Operations Divisions with procurement history, status, and estimated delivery dates on procured nonconsumable systems/equipments.

(5) Administer actions to effect final settlement of any contract under the cognizance of Contracts Division, which is involved in a litigation or termination action.

(6) Provide the procurement history to the PICA - Lead Service assuming management of an item due to a LR, if requested, and in accordance with references (a) and (k).

(7) Acquire any contractor engineering and technical support/services for nonconsumable systems/equipments under the cognizance of ICP, MCLB, Albany as requested by Technical Operations Divisions.

(8) Assist the Office of the Deputy Chief of Staff for Operations and Defense Contract Administration Service (DCAS) in ensuring contractors maintain the appropriate quality system or that any special required examinations are accomplished when contracts are awarded by Contracts Division as a result of nonconsumable item requirements.

e. Office of the Deputy Chief of Staff for Operations. Under the Quality Assurance Program requirements of reference (1), monitor and audit the preparation and coordination of the quality assurance provisions of the specifications/purchase orders for procurement/contracting purposes for NIP. Further, monitor the development of quality assurance provisions for procurements when specifications do not include adequate information.

f. Comptroller Division

(1) Coordinate with Provisioning Division and HQMC in budgeting PMC, and MCSF funds in support of provisioning, initial issue, and system stock nonconsumable item requirements.

BO 4420.5  
16 Nov 1982

(2) Coordinate with Supply Operations Division and HQMC in budgeting PMC and MCSF funds in support of nonconsumable item wholesale/retail stock level requirements, when the ICP, MCLB, Albany is designated as a PICA/SICA.

(3) Review Supply Operations Division capitalization/decapitalization action data for impact on funding.

(4) Coordinate with HQMC and Provisioning and Supply Operations Divisions in the area of logistics support analysis for determining impact on funding requirements.

(5) Upon receipt of Provisioning and Supply Operations Divisions' nonconsumable item requirements, incorporate requirements in the applicable MCLB budget and submit to HQMC for validation and congressional approval.

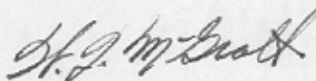
(6) Perform pricing actions in accordance with reference (f).

(7) Perform billing/credit actions in accordance with procedures provided by references (a), (b), (f), (g), and (h), and subsequent instructions received from HQMC.

g. Logistics Systems Support Division. Provide necessary support and system determination based upon reference (i).

h. Marine Corps Central Design and Programming Activity. Provide authorized automated data processing (ADP) support for subject program.

4. Special Information. Enclosures (5) and (6) provide an explanation of uncommon acronyms and terms used throughout this Order and are provided for convenience and comprehension.



W. J. MCGRATH  
Chief of Staff

Distribution: D



PREPARATION INSTRUCTIONS FOR  
REQUIREMENTS DATA EXCHANGE CARD (RDEC)

The RDE card will be utilized by the SICA(s) to pass projected requirements data to the PICA. Five years of data (projected requisitioning requirements and projected unserviceable returns) will be completed and submitted annually to arrive at the PICA by 1 February for each SICA NIMSC 5 item. Projected data may be resubmitted during the year as required. SICA(s) NIMSC 6 items require a one-time submission of the RDE card upon initial adoption of the item as NIMSC 6. Card submission will be by batch processing through AUTODIN. Card columns 1-25, header data, will be duplicated on all cards forwarded to the PICA.

RDE Card 1

Card Column/Instructions

1-3	Enter document identifier code <u>WR1</u> (to be obtained).
4-6	Enter the routing identifier code (RIC) of the PICA activity to which the data cards are being forwarded.
7	Blank.
8-22	Enter the NSN.
23-25	Enter the RIC of the SICA activity forwarding the RDE card.
26-29	Enter the last digit of the calendar year and julian day requirements are submitted.
30	Enter the SICA numeric NIMSC.
31-36	Enter the approved force acquisition objective or authorized quantity to be in-use, as applicable.
37-42	Enter the projected requirements for war materiel requirement (WMR) war reserve materiel requirement (WRMR).
43-48	Enter the number of unserviceable assets of WMR/WRMR listed in 37-42 that are projected to be returned.
49-50	Enter the last two digits of the fiscal year in which the projected requirements begin.
51-70	Projected requirements - 1st year (zero fill to left).
51-55	1st Qtr
56-60	2nd Qtr
61-65	3rd Qtr
66-70	4th Qtr
71-78	Blank. 79-80
	Enter a "1" in cc 79, cc 80 will be blank.

RDE Card 2

Card Column/Instructions

1-25	Duplicate entries in cc 1-25 of card 1.
26-45	Projected requirements - 2nd year (zero fill to left)

ENCLOSURE (1)

BO 4420.5  
16 Nov 1982

RDE Card 2

Card Column/Instructions

26-30	1st Qtr
31-35	2nd Qtr
36-40	3rd Qtr
41-45	4th Qtr
46-65	Projected requirements - 3rd year (zero fill to left)
46-50	1st Qtr
51-55	2nd Qtr
56-60	3rd Qtr
61-65	4th Qtr
66-75	Projected requirements - 4th year (zero fill to left)
66-70	1st Qtr
71-75	2nd Qtr
75-78	Blank
79-80	Enter a "2" in cc 79, cc 80 will be blank.

RDE Card 3

Card Column/Instructions

1-25	Duplicate entries in cc 1-25 of card 1.
26-35	Projected requirements - 4th year (continued)
26-30	3rd Qtr
31-35	4th Qtr
36-55	Projected requirements - 5th year (zero fill to left)
36-40	1st Qtr
41-45	2nd Qtr
46-50	3rd Qtr
51-55	4th Qtr
56-75	Projected unserviceable returns - 1st year (zero fill to left)
56-60	1st Qtr
61-65	2nd Qtr
66-70	3rd Qtr
71-75	4th Qtr
76-78	Blank
79-80	Enter a "3" in cc 79, cc 80 will be blank.

RDE Card 4

Card Column/Instructions

1-25	Duplicate entries in cc 1-25 of card 1.
26-45	Projected unserviceable returns - 2nd year (zero fill to left)
26-30	1st Qtr
31-35	2nd Qtr

ENCLOSURE (1)

RDE Card 4

Card Column/Instructions

36-40	3rd Qtr
41-45	4th Qtr
46-65	Projected unserviceable returns - 3rd year (zero fill to left)
46-50	1st Qtr
51-55	2nd Qtr
56-60	3rd Qtr
61-65	4th Qtr
66-75	Projected unserviceable returns - 4th year (zero fill to left)
66-70	1st Qtr
71-75	2nd Qtr
76-78	Blank
79-80	Enter a "4" in cc 79, cc 80 will be blank.

RDE Card 5

Card Column/Instructions

1-25	Duplicate entries in cc 1-25 of card 1. 26-35 Projected unserviceable returns - 4th year (continued) (zero fill to left)
26-30	3rd Qtr
31-35	4th Qtr
36-55	Projected unserviceable returns - 5th year (zero fill to left)
36-40	1st Qtr
41-45	2nd Qtr
46-50	3rd Qtr
51-55	4th Qtr
56-75	Projected nonrecurring requirements - 1st year (zero fill to left)
56-60	1st Qtr
61-65	2nd Qtr
66-70	3rd Qtr
71-75	4th Qtr
76-78	Blank 79
80	Enter a "5". If nonrecurring requirements are projected, cc 80 will be blank. If recurring requirements are not projected, enter "E" to indicate last trailer card for item. If "E" is entered in cc 80, cards 6 and 7 will not be submitted.

ENCLOSURE (1)



BO 4420.5  
16 Nov 1982

RDE Card 6

Card Column/Instructions

1-25		Duplicate entries in cc 1-25 of card 1.
26-45		Projected nonrecurring requirements - 2nd year (zero fill to left)
26-30	1st Qtr	
31-35	2nd Qtr	
36-40	3rd Qtr	
41-45	4th Qtr	
46-65		Projected nonrecurring requirements - 3rd year (zero fill to left)
46-50	1st Qtr	
51-55	2nd Atr	
56-60	3rd Qtr	
61-65	4th Qtr	
66-75		Projected nonrecurring requirements - 4th year (zero fill to left)
66-70	1st Qtr	
71-75	2nd Qtr	
76-78	Blank.	
79-80		Enter a "6" in cc 79, cc 80 will be blank.

RDE Card 7

Card Column/Instructions

1-25		Duplicate entries in cc 1-25 of card 1.
26-35		Projected nonrecurring requirements - 4th Year (Continued) zero fill to left)
26-30	3rd Qtr	
31-35	4th Qtr	
36-55		Projected nonrecurring requirements - 5th year (zero fill to left)
36-40	1st Qtr	
41-45	2nd Qtr	
46-50	3rd Qtr	
51-55	4th Qtr	
56-78	Blank.	
79		Enter a "7".
80		Enter an "E" to indicate last trailer card for item.

ENCLOSURE (1)

## Instructions for Checklist

(Form JLC 18)

A review package will be assembled by the PICA for each item recommended for Phase II implementation. This package will be provided to each SICA for review and will include a checklist to identify the contents. SICAs will accomplish necessary reviews to determine acceptability of procurement and repair specifications and return the package with a signed copy of the Certification of Useability when specifications are concurred in. In those instances where concurrence is not obtained, reasons for nonconcurrence and/or the revisions required to PICA specifications which, if incorporated, would result in SICA concurrence will be returned to the PICA. The SICA review is to be completed and returned to the PICA within 60 days after receipt.

1. The service and managing activity code of the PICA will be entered.
2. Enter the nomenclature of the item to be reviewed.
3. Enter the NSN.
4. Enter the Management Level Code.
5. FSCM and manufacturer's part number.
6. Procurement Data enclosed.
7. Procurement Method Code.
8. Source Maintenance and Recoverability Code.
9. List repair data enclosed with package. If repair specifications are included in a technical order which is known to be available to the SICA ICP, identify the technical order and applicable section in lieu of forwarding the document itself.
10. List proposed credit for unserviceable returns.
11. Enter the DMISA control number of the DMISA in force.
12. The proposed effective transfer date (ETD) should normally reflect 270 days subsequent to the date of the letter which transmits the item data package for review.
13. Receiving activity for Reparables.
14. Application.
15. Packaging specification.
16. Enter any remarks not covered above.

ENCLOSURE (2)

NONCONSUMABLE ITEM MATERIAL SUPPORT CODES

DEFINITIONS

Ø DLSC Files Conversion Code. To be assigned by DLSC program to existing Wholesale Interservice Supply Agreement typed recordings Level of Authority (LOA) 8D if NIMSC data field is blank at the time of conversion program (Phase II). The SICA CMD will reflect the source of supply (SOS)/source of supply modifier (SOSM) code and Acquisition Advice Code (AAC) (SOS)/source the PICA. The PICA will not be entered in the Defense Automated Addressing System (DAAS) Integrated Materiel Manager (IMM) field.

CODES APPLICABLE TO PICAs (LOA 22)

- A An activity within the Army is providing depot maintenance support.
- B Multiservice organic repair. The depot repair requirement of two or ore services is being performed organically by more than one service.
- E Excess overflow which is contracted by the PICA.
- F An activity within the Air Force is providing depot maintenance support.
- J Joint conventional Ammunition Production-Coordinating Group (JCAP-CG) Cognizance. Logistics functions and responsibilities determined by Joint Conventional Ammunition Program. Permissible only in FSG 13.
- M An activity within the Marine Corps is providing depot maintenance support.
- P Total depot maintenance is being accomplished by commercial contract.
- S Organic overflow to another service(s) possessing organic capability.
- U Unassigned. Maintenance Interservice Support Management Office review not completed. Current depot repair arrangements remain in effect.
- V An activity within the Navy is providing depot maintenance support.
- X All other conditions.

ENCLOSURE (3)



A table of codes which identifies the degree of support received by an individual SICA or to identify the service(s) performing depot maintenance for a lead service (PICA). A nonconsumable item has been defined as an item of supply which is managed by one or more military services as a nonconsumable (e.g., major end item, depot reparable, or nonstock funded consumable). A service management mix of consumable - end items, consumable - depot reparable, etc., is therefore considered as a nonconsumable and is not authorized the PICA-LOA 06/SICA-LOA 67 identity for Weapons Integrated Materiel Manager/Service Item Control Center relationships.

CODES APPLICABLE TO SICAs (LOA 8D)

- 1 Exception Item (end item of equipment). This code identifies centralized/decentralized items (managed by the SICA as an end item of equipment) assigned to a single service who is responsible for the logistics functions of single submitter cataloger, procurement, and disposal authority. Supply support requirements will be submitted by the SICA to the PICA on MIPRs unless otherwise directed by the PICA. The SICA is responsible for the stock, store, and issue functions, as applicable, for SICA activities. NOTE: In those instances where the item is not consistently managed as an end item, documented justification for retention of depot maintenance repair must be established by the SICA. The SICA CMD will reflect a SOS or SOSM compatible with the SICA managing activity. The PICA will not be entered in the DAAS IMM field.
- 2 Exception Item (depot reparable component or SICA managed consumable). This code identifies centralized/decentralized items (managed by the SICA as a depot reparable component or a consumable wherein the SICA cannot utilize repaired items) assigned to a single service who has responsibility for the logistics functions of single service who has responsibility for the logistics functions of single submitter cataloger, procurement, and disposal authority. The SICA service has retained the wholesale stock, store, and issue functions in support of SICA activities and has retained the depot repair capability, where applicable. Supply support requirements will be submitted by the SICA to the PICA on MIPRs unless otherwise directed by the PICA. Retention of depot maintenance repair capability for the depot reparable components requires documented justification by the SICA. The SICA CMD will reflect a SOSM compatible with the SICA managing activity. The PICA will not be entered in the DAAS IMM field.
- 3 End Item Primary Inventory Control Activity. This code identifies items (managed by the SICA as an end item of equipment) assigned to a single service who has responsibility for the logistics functions of single submitter cataloger, procurement, and disposal authority; depot maintenance to be provided by DMISA. Supply support requirements will

- be submitted by the SICA to the PICA on MIPRs unless otherwise directed by the PICA. The SICA is responsible for the stock, store, and issue functions, as applicable, for SICA activities. The SICA CMD will reflect an SOS or SOSM compatible with the SICA managing activity. The PICA will not be entered in the DAAS IMM field.
- 4 Depot Repairable Component Primary Inventory Control Activity. This code identifies items (managed by both PICA and SICA as a depot repairable component) assigned to a single service who has responsibility for the logistics functions of single submitter cataloger, procurement, and disposal authority; depot maintenance to be provided by DMISA. Supply support requirements will be submitted by the SICA to the PICA on MIPRs unless otherwise directed by the PICA. The SICA is responsible for the stock, store, and issue functions for SICA activities. The SICA CMD will reflect an SOS or SOSM compatible with the SICA managing activity. The PICA will not be entered in the DAAS IMM field.
  - 5 Direct Appropriation Funded Depot Repairable Component. This code identifies items (managed by both PICA and SICA as depot repairable components) assigned to a single service who is responsible for the logistics functions of single submitter cataloger, procurement, disposal authority, and depot maintenance; performs the wholesale stock, store, and issue functions; and establishes, budgets and funds the wholesale stock level requirement. Supply support requirements will be submitted to the PICA on requisitions which are funded with direct appropriation funds by a designated point within the SICA. Unserviceable SICA assets will normally be returned to the PICA for credit. The SICA will provide item/program data required by the PICA to meet his materiel support commitments. The SICA CMD will reflect an SOS or SOSM compatible with the SICA managing activity. The PICA will not be entered in the DAAS IMM field.
  - 6 Requisitioning Activity Funded Nonconsumables. This code identifies items wherein SICA activities have been authorized by their parent service to submit requisitions directly to the PICA. These items are usually managed as consumable (expense) items by the SICA service. However, this code may also be applied to items which are identified as stock funds depot repairables, and to those investment funded items which are obtained by the requisitioning activity citing appropriation funds made available to the requiring activity by the parent service. In those instances where the SICA has identified the item as subject to depot repair, the SICA requisitioning activities may establish credit exchange arrangements with the PICA. The SICA CMD will reflect an SOS or SOSM compatible with the PICA managing activities and may reflect the AAC of the PICA. The PICA will not be entered in the DAAS IMM field.
  - 7 JCAP-CC Cognizance. Logistics functions and responsibilities determined by the Joint Conventional Ammunition Program. The SICA CMD

ENCLOSURE (3)

BO 4420.5  
16 Nov 1982

may reflect an SOS or SOSM code compatible with the SICA managing activity. The PICA will not be entered in the DAAS IMM field. Permissible only in FSG 13.

- 8 Depot reparable component PICA. This code identifies items which have been reviewed for migration to NIMSC "5" under Phase II and which have been determined that the item will be retained under Phase I management. The PICA will have responsibility for the logistics functions of single submitter cataloger, procurement authority, disposal authority, and depot maintenance to be provided by DMISA. Supply support requirements will be submitted by the SICA to the PICA via MIPRs unless otherwise directed by the PICA. The SICA is responsible for stock, store, and issue functions for SICA activities. The SICA SOS/SOSM and AAC.
- 9 Exception Item (Depot Maintenance Review Not Completed). This code identifies items wherein assignment for depot repair has not been established. PICA responsibilities are limited to single submitter cataloger, procurement, and disposal authority. Upon completion of depot maintenance review and assignment for depot repair, code 9 items will be reassigned to code 1, 2, 3, or 4. The SICA CMD will reflect an SOS or SOSM compatible with the SICA managing activities. The PICA will not be entered in the DAAS IMM field.



PREPARATION INSTRUCTIONS FOR NONCONSUMABLE ITEM MATERIEL SUPPORT REQUEST

(Form JLC 17)

1. The NIMSR has been developed as in interim measure pending the establishment of a mechanized format which can be utilized under existing MILSTRIP. Reproduction for service is the responsibility of each requiring service.

2. The NIMSR will be utilized by the SICA/PICA to identify the SICA materiel support requirement and establish the agreed to level of support between the PICA and SICA.

3. Instructions for completing the NIMSR are as follows: The form will be submitted in duplicate to the PICA. The requesting service will complete blocks 1 through 18. Upon receipt, the PICA will complete blocks 19 through 32. Block 32 may be utilized by both PICA and SICA for additional information as deemed necessary.

Block 1-Submitter. Enter the service code (A=Army, F=Air Force, M=Marine Corps, N=Navy) and the two position alpha managing activity code of the requesting activity.

Block 2-Preparing Office. Enter the mailing address, last name, and the AUTOVON number of the SICA IMM who may be contacted regarding the request.

Block 3-Enter the service code and the PICA managing activity code.

Block 4-Enter the date the request is being submitted.

Block 5a-Enter the NSN or PN when the NSN has not yet been assigned to the item desired. When PN is entered,

include, in parenthesis, the FSCM which identifies the item manufacturer.

Block 6-Enter initial quantity required.

Block 7-Enter the date the item required to establish initial SICA support levels that are required.

Block 8-Enter the NIMSC to indicate the level of support the PICA is being requested to provide.

Block 9-Enter the MLC to indicate management technique to be applied by the requesting service (E=Depot Repairable Component; D=End Item of equipment; R=Consumable; U=Special Management).

Block 10-Enter the appropriate MOE rule to be entered in the TIR of the Federal files. (The SICA LOA Code will always be 8D).

Block 11-Enter the Department of Defense Activity Address Directory (DODAAD) account number of each activity which will receive materiel and in the clear address. Enter the quantity to be shipped to each address.

Block 12-Enter the application weapon system/end item to be supported.

Block 13-Enter the number (inventory) of weapon systems/end items to be supported.

Block 14-Enter the total installed quantity of the NSN item being requested.

ENCLOSURE (4)

BO 4420.5  
16 Nov 1982

Block 15-Enter the following provisioning MILSTANDARD 1552 code to indicate the type of program used to determine item requirement: H-Hours, M-Miles, R-Rounds, S-Starts, L-Landings, D-Days, T-Months, Y-Years.

Block 16-Enter the projected annual operational usage; for example, 150,000 hours, 800 months, 600 overhauls.

Block 17-Enter the projected demands for a 12-month period that will be required for future support.

Block 18-Enter the projected unserviceable assets to be returned to the PICA for the corresponding 12-month period identified in block 17.

Block 19-Enter the last name and AUTOVON of the PICA item manager who may be contacted regarding this response.

Block 20-Enter the level of materiel support (NIMSC) to be provided by the PICA. Enter the identical numeric entry in block 8 if PICA concurs with SICA request.

Block 21-Enter the method by which the PICA proposes to provide quantity reflected in block 6. Enter MIPR if SICA is to provide funded MIPR. Enter requisition if PICA will accept funded requisition.

Block 22-Enter the date the MIPR or funded requisition is required by the PICA.

Block 23-Enter the estimated date assets will be available.

Block 24-Enter the unit cost.

Block 25-Enter the total dollar value to be cited when materiel is to be provided via MIPR.

Block 26-Procurement Lead Time. Enter the number of days which will elapse between the receipt of the MIPR from the SICA and the time the materiel will be received at the SICA storage point.

Block 27-Replenishment Requirement Due Date(s). Enter the date(s) that SICA replenishment requirement must be available to the PICA in order to include the SICA requirements in the normal PICA computation cycle.

Block 28-Unserviceable Receiving Activity. Enter the address (DODAAD and Clear Text) of the activity to which unserviceable assets requiring depot level repair are to be returned (either for repair or storage).

\* Block 29-Date of reply.

\* Block 30-Date cataloging submitted to DLSC.

\* Block 31-Cataloging Document Control Serial Number.

\* Block 32-Remarks - The SICA or PICA may enter additional data, as necessary.

\* Form JLC 17, presently being revised as indicated by \*. Users are authorized to modify present revision to conform to above instructions.

ENCLOSURE (4)

## EXPLANATION OF TERMS

1. Depot Maintenance Interservice Support Agreements (DMISAs). An agreement whereby one service (the agent) accomplishes depot level maintenance work for another service (the principal).
2. Interchangeable and Substitutable (I&S)
  - a. Interchangeable Item. An item which
    - (1) Possesses such functional and physical characteristics as to be equivalent in performance, reliability, and maintainability to another item of similar or identical purpose; and
    - (2) Is capable of being exchanged for the other item without selection for fit or performance, and without alteration of the items themselves or of adjoining items, except for adjustment.
  - b. Substitutable Item. An item which possesses such functional and physical characteristics as to be capable of being exchanged for another only under specified conditions or for particular applications and without alteration of the items themselves or of adjoining items. This term is synonymous with the phrase "one way interchangeability", such as item B can be interchanged in all applications for item A, but item A cannot be used in all applications requiring item B.
3. Inventory Control Point (ICP). An organizational unit or activity within a DOD supply system which is assigned the primary responsibility for the materiel management of a group of items either for a particular service or for the Defense Department as a whole. Materiel management normally includes cataloging, requirements computation, procurement, distribution management, disposal and, generally, rebuild actions.
4. Level of Authority (LOA). A code that identifies the LOA of a PICA or a SICA. The code indicates: (1) Logistics Materiel Management, (2) Level of Responsibility, and (3) Basis of Categorization.
5. Maintenance Interservice Support Management Office (MISMO). Individual offices established at Army Development and Readiness Command (DARCOM), Naval Materiel Command (NMC), Air Force Logistics Command (AFLC), and US Marine Corps (USMC) headquarters as representatives and focal points to provide and ensure continuity and standardization of policies and procedures within and among the services for depot maintenance interservicing.
6. Military Interdepartmental Purchase Request (MIPR). DD Form 448 is used by the requiring military department to request the procurement of supplies or nonpersonal services by the procuring department or agency, and permits the procuring department or agency to authorize manufacture of the necessary supplies.

ENCLOSURE (5)



BO 4420.5  
16 Nov 1982

7. Management Level Code (MLC). A code assigned to an item to identify the management technique being applied by the using service. Code D indicates the nonconsumable item is managed by the service as an end item of equipment; Code E as a nonconsumable depot reparable component; Code R as a consumable; and Code U, special technique is applied.
8. Major Organization Entity (MOE) Rule. A composition of various alpha/numeric codes which, in addition to identifying the MOE, identifies the subcomponent of the MOE responsibilities for designated materiel management functions and reflects the relationship between the subcomponents of the MOE as it pertains to logistic support obtained and/or provided.
9. Nonconsumable Item. NSN items of supply which are major end items (principal and secondary), depot reparable components, special management, or inconsistent items.
10. Primary Inventory Control Activity (PICA). The military service designated under this program as the single activity within the DOD responsible for providing materiel support under this program. Responsibilities will be discharged through normal service channels.
11. Retail Stock Level. Supplies/materiel held below the wholesale level (the intermediate and consumer levels of inventory).
12. Secondary Inventory Control Activity (SICA). The military service(s) receiving materiel support under this program from the PICA for selected logistics functions. Responsibilities will be discharged through normal service channels.
13. Wholesale Stock Level. Inventories, regardless of funding source, over which an inventory manager at the national level has asset knowledge and exercises unrestricted asset control to meet worldwide inventory management responsibilities.

ENCLOSURE (5)

EXPLANATION OF ACRONYMS

1. AAC - Acquisition Advice Code
2. CMD - Cataloging Management Data
3. COU - Certificate of Useability
4. DCAS - Defense Contract Administration Service
5. DLSC - Defense Logistics Services Center
6. DMI - Depot Maintenance Interservice
7. DMISA - Depot Maintenance Interservice Support Agreement
8. DODAAD - Department of Defense Activity Address Directory
9. JCAP-CG - Joint Conventional Ammunition-Coordinating Group
10. FSCM - Federal Supply Code for Manufacturer
11. IMM - Integrated Materiel Manager
12. I&S - Interchangeable and Substitutable
13. LOA - Level of Authority
14. LR - Logistics Reassignment
15. MILSTRIP - Military Standard Requisition & Issue Procedures
16. MIPR - Military Interdepartmental Purchase Request
17. MISMO - Maintenance Interservice Support Management Office
18. MLC - Management Level Code
19. MSC - Management Support Code
20. NIC - Nonconsumable Item Checklist
21. NIMSC - Nonconsumable Item Materiel Support Code
22. NIMSR - Nonconsumable Item Materiel Support Request
23. PICA - Primary Inventory Control Activity

ENCLOSURE (6)

BO 4420.5  
16 Nov 1982

- 24. PTD - Provisioning Technical Documentation
- 25. QDR - Quality Deficiency Report
- 26. RDEC - Requirements Data Exchange Card
- 27. SICA - Secondary Inventory Control Activity
- 28. SMR - Source Maintenance Recoverability
- 29. SOS - Source of Supply
- 30. SOSM - Source of Supply Modifier
- 31. SSRR - Supply Support Request Report
- 32. TRP - Technical Review Package
- 33. TIR - Total Item Record